

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

October 15, 2007

CALL TO PODIUM:

Fred Felton
Assistant City Manager

RESPONSIBLE STAFF:

Fred Felton
Assistant City Manager

AGENDA ITEM:

(please check one)

	Presentation
	Proclamation/Certificate
	Appointment
	Public Hearing
	Historic District
	Consent Item
	Ordinance
X	Resolution
	Policy Discussion
	Work Session Discussion Item
	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

TITLE:

Resolution of the Mayor and City Council Awarding Matching Grants to Relda Square Homeowners Association and Kentlands Condominiums II (\$3,500)

SUPPORTING BACKGROUND:

As you are aware, the Mayor and City Council has approved a Neighborhood Matching Grant Program to provide an incentive for HOA's, COA's, and other community groups to improve the appearance or safety of their neighborhoods as well as use for community events, and professional consultants.

At this point, staff is recommending that a grant be awarded to Relda Square Homeowners Association. Gateway Park Homeowners Association would like to use their grant funds to renovate and existing blacktop path in their community. This upgrade would help to create a more aesthetically pleasing and safer path for residents and especially children who use it to reach Diamond Elementary School. I have enclosed a copy of the original grant application for your review. Kentlands Condominiums II would like to use their grant funds for landscape enhancements. The new plantings would help to enhance the curb appeal of the building.

If the Council approves these grants, the communities will receive a letter awarding the grants and authorizing them to proceed with the projects. No City funds will be released until receipts are submitted and the work has been inspected.

DESIRED OUTCOME:

Vote on Resolution.

RESOLUTION NO. _____

RESOLUTION OF THE MAYOR AND CITY COUNCIL
AWARDING MATCHING GRANTS TO RELDA SQUARE
HOMEOWNERS ASSOCIATION AND KENTLANDS CONDOMINIUMS II

WHEREAS, the Mayor and City Council has approved a Neighborhood Matching Grant Program to provide an incentive for neighborhood organizations to improve their communities; and

WHEREAS, funds for this program are available from the CIP Account 99-6 (087); and

WHEREAS, the Mayor and City Council have determined that the projects outlined are worthwhile and in the public interest:

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council that the City Manager is authorized to award the following grants upon determining that the projects are completed as proposed, in the total amount of Three Thousand Five Hundred Dollars (\$3,500); said funds to be expended from the Capital Improvements Budget as follows:

<u>Community</u>	<u>Projects</u>	<u>Amount of Grant</u>
Relda Square HOA	repaving	\$1,750
Kentlands Condominiums II	landscaping	\$1,750

AND BE IT FURTHER RESOLVED that the City Manager be and hereby is authorized to waive fees for any City permit required for the project outlined above.

ADOPTED by the City Council of Gaithersburg this 15th day of October, 2007.

SIDNEY A. KATZ, MAYOR and
President of the Council

THIS IS TO CERTIFY that the foregoing
Resolution was adopted by the City Council
in a public meeting assembled on the 15th
day, of October 2007.

David B. Humpton, City Manager

Resolution Request Form

REQUEST FORM FOR RESOLUTIONS PERTAINING TO EXPENDITURES FROM THE CITY BUDGET (CONTRACTS/PURCHASES, TRANSFER FUNDS)

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)

Requested by: Frederick J. Felton Date of City Council Meeting: October 15, 2007

AUTHORIZING

Purchase _____ Award Contract _____ Transfer Funds X _____ Negotiate/
Execute a Contract _____

BID INFORMATION:

Advertisement Date N/A
Newspaper(s) N/A
Bids Opened/Tabulated (date) N/A

DESCRIPTION OF ITEM(S):

CONTRACTED/PURCHASE FROM:

Relda Square Homeowners Association (**\$1,750**)
c/o Frances Winter
2 Glazebrook Court
Gaithersburg, Maryland 20878

Kentlands Condominiums II (**\$1,750**)
c/o Main Street Property Management
120 Chevy Chase Street
Gaithersburg, MD 20877

CONTRACT/PURCHASE AMOUNT:

Check One: In the Amount of _____ Not to Exceed X _____

FUNDS TO BE EXPENDED FROM: Operating Budget _____ Capital Improvements Budget X _____

Account Number: CIP 99-6 (#087)
(For Finance Department use only; not to be included in the Resolution)

VERIFICATION OF AVAILABILITY OF FUNDS Available _____ Not available _____

Finance Dept.

Date